



Increasing the impact of CSOs action.

P2Pstudtours 31902

Venue:

**Name of meeting room,
Location of meeting room**

Brussels Directions:

<http://taix.ec.europa.eu/images/carte.htm>

**Brussels,
23-26 November 2009**

**For more information on TAIEX assistance and to download presentations of
this event, please go to: <http://ec.europa.eu/enlargement/taix>.**

Aim of the meeting:

The aim of this study visit is to bring together representatives of civil society organisations from the Western Balkans and Turkey in a training dedicated to improving their efficiency and their know-how in the sector. To this end, some workshops will be organised on projects management and fundraising tools and on campaigning and advocacy skills.

Participants will have the opportunity to exchange views, experience and good practice with other representatives of CSOs from the region and from the European Union.

Furthermore, other aim of the study visit is to improve the knowledge of the participants on the European Union (institutions and decision-making process) on the enlargement process and on the EU support to civil society.

The study visit will bring together up to 48 participants coming from the 8 candidate/potential candidate countries. Each group of 6 participants from each beneficiary should consist of CSOs representatives.

Ideally they should be able to act as multipliers upon return to their countries. Priority should be given to CSOs representatives who did not already participate in a P2P event and who have a working level of English.

Day I : Monday 23 November 2009

Chair : P2P (tbc)

	Opening session
09:00	Registration
09:30	Welcome note. Presentation of the study-visit programme by the Chair.
09:45	Round of table. Brief presentation / self-introduction. Participants introduction – brief verbal presentation, accompanied by print materials if available, 2 minutes/participant
10:45	<i>Coffee break</i>
11:00	The European Union : Institutions, decision-making process, key policies DG Communication (tbc)
11:45	The enlargement process Detlev Boeing, Enlargement strategy, DG Enlargement (tbc)
12:30	<i>Lunch Break</i>
	Session 1 : The EU support to civil society
14:00	The civil society facility : Partnership actions and Technical Assistance Henk Visser, regional programmes, DG Enlargement (tbc)
14:30	The Technical Assistance Speakers from the Technical Assistance offices (tbc)
15:00	The civil society facility : the People 2 People Programme (P2P) Ms Sophie Aujean, People 2 People Programme, Institution Building Unit, DG Enlargement
15:15	<i>Coffe break</i>
15:30	The European Instrument for Democracy and Human Rights Speaker from EuropeAid Cooperation Office (tbc)
16:00	The fundamental rights and citizenship programme Speaker from DG Justice, freedom and security (tbc)
16:30	The PROGRESS Programme Speaker from DG Employment (tbc)

Day II : Tuesday 24 November 2009

Chair : Balkans Civil Society Development Network (tbc)

	Session 2 : A friendly environment for CSOs
09:00	What are the main functions of the CSOs in the region? Expert from DG Enlargement (tbc)
10:15	<i>Coffee break</i>
10:30	Identifying main restrictions to the CSOs activities in the region <ul style="list-style-type: none"> ➢ Legislative framework (registration procedures, fiscal legislation, CSOs consultation...) ➢ Public perception of CSOs (relations with media, support of the national authorities) <p>Participants write their ideas on post-it which are classified in each category</p>
11:15	Presentation of results and exchange of views with the expert : improving the CSOs environment Dragan Golubovic, European Center for Not-for-Profit Law, Budapest (tbc)
12:30	<i>Lunch break</i>
	Session 3 : Enhancing professional skills in the CSOs
	Workshop N°1 : Building coalitions and partnerships
14:00	Theoretical and practical advices from the expert ECAS (tbc)
15:00	<i>Coffee break</i>
15:15	Exercise with one example of project Work by groups
16:30	Main points to remember from the workshop
17:00	End of the second day

Day III : Wednesday 25 November

Chair : Open Society Institute (tbc)

	Workshop N°2 : Project management (including identification, funding, human resources, implementation and evaluation)
09:00	Theoretical and practical advices from the expert
10:30	<i>Coffee break</i>
10:45	Exercise with one example of project Work by groups
12:30	Main points to remember from the workshop
13:00	<i>Lunch break</i>
	Workshop N°3 : Running an awareness campaign (communication strategy, advocacy skills and networking)
14:30	Theoretical and practical advices from the expert
15:30	<i>Coffee break</i>
15:45	Exercise with one example of project Work by groups
16:30	Main points to remember from the workshop
17:00	End of the third day

Day IV : Thursday 26 November 2009

Chair : P2P (tbc)

	Session 4 : Meeting Brussels based CSOs
09:00	Civil society contact group (tbc)
10:00	CONCORD (tbc)
11:00	<i>Coffee break</i>
	CLOSING AND EVALUATION SESSION
11:15	Participants feedback – <i>tour de table</i> Evaluation forms
12:00	<i>Closing of the conference</i>

**This meeting is being organised by the
Technical Assistance Information Exchange Instrument
of the European Commission**

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